## Written Business Narrative

September 10, 2020

RE: Pleasanton Academy of Music 1024 Serpentine Lane #118 Pleasanton, CA 94588 925-200-6508

To Whom It May Concern,

# RECEIVED

July 30, 2020

P20-0711

CITY OF PLEASANTON PLANNING DIVISION

**EXHIBIT B** 

Pleasanton Academy of Music has been established for the past five years and located at 1024 Serpentine Lane 118, Pleasanton CA 94566. We are acquiring a space next door in the building unit #116, which is double the size of the current space #118. It will be a separate space next door, will have a separate entrance.

Expanding the business and space will provide much nicer environment, will allow business to grow even more, and most important larger space will provide much more and larger space for social distancing.

Briefly about our company, as we strongly believe in a personal approach to every student, we concentrate on private music lessons and individually tailored curricula. Our students range from 3 years old to adult aged person, and we are happy to work with absolute beginners, intermediate, or advanced musicians.

We provide tailored, high quality private instruction in piano, flute, clarinet, saxophone and guitar to students of all ages, levels and abilities. Private lessons are designed to provide focused, one-on-one instruction, while guiding students to develop their skills and reach their individual goals. Each student is teamed with a member of our highly qualified faculty who will assess their needs and help develop their individual talents. Lessons are offered in 30, 45, 60, 75 and 90 minute intervals.

Even though Suites 116 and 118 are next door to each other, both suites will be operating independently; there is a separate entrance to each suite.

This project is an expansion of the current existing Music Academy, and obtaining next door separate unit will be able to have the business grow and most importantly provide lessons to more students.

Suite 118 is located further away and the last, corner location in the building; therefore, no noise is an issue to other suites. Suite 118 is next door to suite 116 and divided by a wall. There is no issues with noise in the building. For the past five years since the original business was opened in suite 116 there were no complaints on noise. Since suite 118 is further away, we don't anticipate it being a problem.

As mentioned before, each Suites have separate entrances. Students will enter from front building lobby and enter each suite separately. Music rooms are separated and no lessons will be

interrupted when students are walking by and entering their classrooms. Office has also a separate entrance in to the room from the hallway.

There is a waiting room for parents to wait for students, but in a meantime, due to Covid parents will wait outside. If students ride arriving late, they can wait in the designated waiting room.

There is a 5-10 minutes breaks in between each lesson to allow students to come and go without conflicts.

#### Floor Plan

There is no planned door to connect both Suites; therefore, no plan change is required.

#### Site Plan:

There are no changes to the plan; furthermore, per plan units 1-9 remain unchanged and the same.

Unit #116 has 4 parking spaces: 3, 4, 5 and 6; plus guest parking spaces. In addition parking spaces that come with unit 118. Also there is street parking available as well.

Currently, no classes are performed due to pandemic; but when things will get better, Pleasanton Music Academy will be able to offer a much larger nicer music studio for students.

We will have one instructor per room in the new location Suite 118. There are total 9 rooms, including 5 music rooms, an office room, storage room, equipment room and a break room in the Suite. There will be 1 instructor per music room.

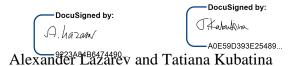
Parents and relatives will provide drop off and pick up only, family relatives are not allowed to wait in the studio due to social distancing.

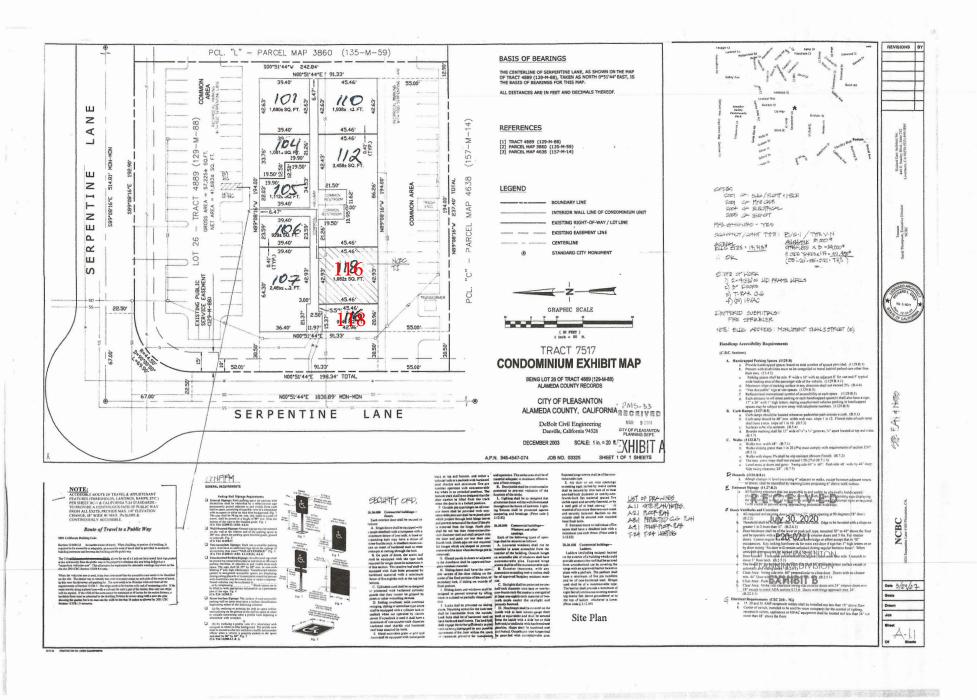
## Our hours of operation:

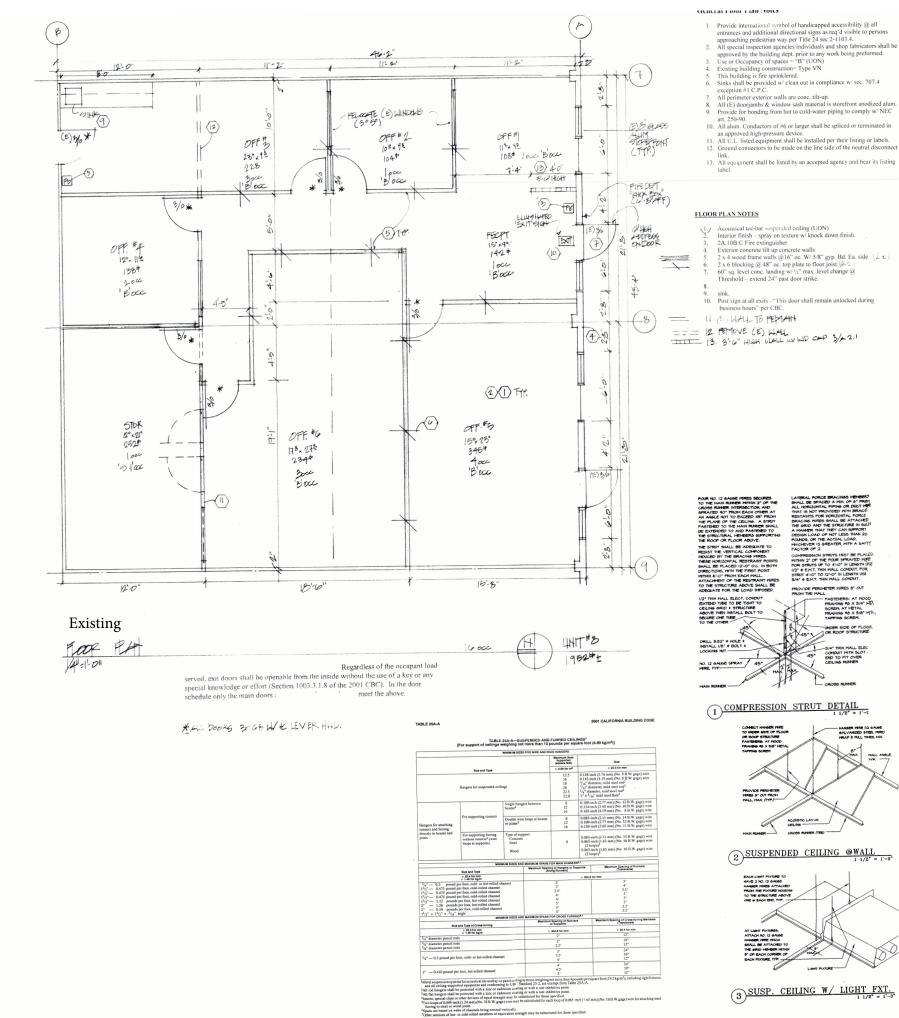
Monday 3–9PM
Tuesday 3–9PM
Wednesday 3–9PM
Thursday 3–9PM
Friday 3–9PM
Saturday 9AM–9PM
Sunday 9AM–9PM

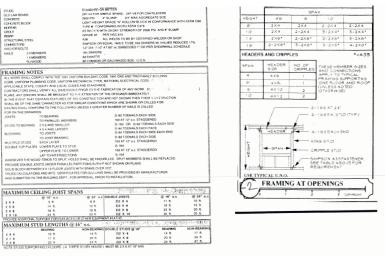
Please let us know if you need any additional information or have any questions. Thank you

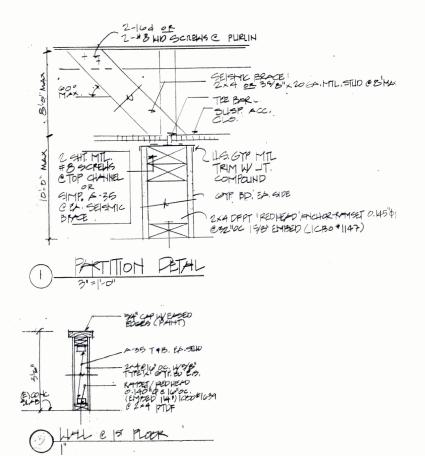
#### Warmest Regards,











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No C-9011

Date 3/19/07

Job A.21

# Suite 118

